

NEW PARK SCHOOL – JUNIOR & SECONDARY SITE
PARENTAL INVOLVEMENT POLICY
FIRST CREATED: MARCH 2010 – EDITION 1

EDITION NO.	REVIEW DATE:	FGB APPROVAL DATE:
1	MARCH 2010	25/6/10
2	NOV 2012	13/11/12
3	MAY 2015	24/6/15
4	MARCH 2017	26/6/17
5	MAY 2018	28/6/18
6	MARCH 2019	27/6/19
7	MAY 2020	NO CHANGES
8	MAY 2021	NO CHANGES
9	MARCH 2022	NO CHANGES
10	MARCH 2023	MINOR CHANGES
11	OCTOBER 2024	NO CHANGES

Policy Agreed	27/6/19
To be reviewed	OCTOBER 2025
Owner	KAREN SEYMOUR & ALMUT BEVER-WARREN
Designation	FAMILY LIASON OFFICER/HEAD TEACHER

NEW PARK SCHOOL

PARENTAL INVOLVEMENT POLICY

1. INTRODUCTION

All parents and carers are equally valued as part of our school community. Children's educational outcomes are proven to be improved when we work in partnership with their parents and carers. We therefore believe in close cooperation with all families and in regular consultation between the home and the school.

2. AIMS

Our aims through parental involvement are:

- To enhance the learning of all pupils
- To encourage parents and carers to be involved in their child's learning and behavioural issues, involving other professionals as appropriate through the use of TAF and Early Help.
- To provide a partnership between the home and school, breaking down barriers and ensuring that parents and carers feel welcome and valued.

3. INVOLVEMENT IN SCHOOL LIFE

- a. School is open to parents and carers at reasonable times. Parents/Carers are encouraged to make an appointment prior to their visit to ensure that they can see the relevant staff they may wish to discuss any issue with. Alternatively, they are invited to ring the Headteacher after school hours between 4pm and 6pm on the direct line if they wish to discuss any immediate concerns or share any change of home circumstances, for instance, [or they can contact the Attendance and Safeguarding Manager during the school day.](#) Parents may also choose communication via text and WhatsApp.

- b. Families are invited to regular school events, including the open day at Christmas and a parents evening at Easter and any parent sessions that may be arranged by school; this may include training sessions, parent social groups and child / parent activities.
- c. Regular feedback is sent home and each family receives a copy of the school guidance document and short prospectus when their child starts school at New Park.
Further information is available on the school's website.
- d. Regular contact is made with the child's tutor team by telephone or home visits or Class Dojo.
- e. The School Advisors will seek parents to serve on the Advisory Board. Parent Advisors represent the views of the parents.

4. INVOLVEMENT IN CHILDREN'S LEARNING

- a. Parent / Carers can contact the school and request either an informal telephone call or home visit at any time to discuss their child's educational, social and emotional issues.
- b. Appointments to see the head teacher or any other member of staff can be made via the school office and will be accommodated as soon as possible.
- c. Parent and carers are given the opportunity to meet with tutor teams at the Annual Open Day, the Easter Parents Evening, the review of the Education, Care and Health Plan, or on request. All staff at New Park School value these opportunities to celebrate successes, review learning and behavioural targets and listen to parental views.
- d. Policies and Schemes of work are available for parents and carers to view on request. Policies are also available on the website.

- e. Annual reviews will take place for each young person where the school, parent/carer and any other agency involved with the child can reflect on the young person's progress and plan for the following year.

5. ORGANISATIONAL ARRANGEMENTS

In compliance with safeguarding, all staff or persons involved in working with the children at New Park are required to undergo a DBS check and will not be allowed to have any 1:1 contact with the pupils until satisfactory clearance is obtained. After the initial check, a personal declaration form has to be completed by all KS2 staff on an annual basis. All visitors, including parents / carers are asked to sign in and out of the building via the school office.

6. CONSULTATION

- a. The school will make every effort to consult parents / carers, both formally and informally about their views on school life, their child's education and new initiatives.
- b. Parents/carers will be made aware of the safeguarding policy at point of admission and through the school website.
- c. Parents and carers are asked to keep the school fully informed about any issues relevant to their child's learning / behaviour, so that the school can make all reasonable efforts to meet the requirements of that child.
- d. The school values regular feedback, and will make every effort to act on parents' / carers' views wherever possible
- e. Periodically, the school will seek parental views more formally in the manner of questionnaires.
- f. All parents / carers will be asked to complete consent forms and C1 / C2 forms for any offsite activities in which their child may be involved. Parents will also be asked for

written consent regards a range of issues, outlining the guidance, advice, rules and consequences at New Park, including sex education, physical intervention, involvement of outside agencies, internet safety etc, at point of admission and thereafter as needed.

- g. After an Ofsted inspection, all parents /carers will be sent a letter giving a brief overview and explaining that they are able to view the report on request. The link to the most recent Ofsted report is available on the school website

7. REFERENCES

This policy should be read in conjunction with the relevant passages in:

- The School Standards and Framework Act (1998)
- The Human Rights Act (2000)
- The School Development Plan
- The Equal Opportunities Policy

8. MONITORING AND REVIEW

- a. The head teacher and senior leadership team will monitor the implementation of this policy, and will submit evaluation reports on its effectiveness to the governing body.
- b. This policy will be reviewed and if necessary amended bi-annually.